

**DISTRICT 4-C4 CONVENTION 2025
HOSPITALITY ROOM
Open Thurs, May 15 – Sat, May 19, 2025**



A minimum number of Hospitality Rooms are available and will have direct access to the courtyard where outdoor activities are scheduled and must be reserved for a **minimum of three (3) nights**. Hospitality rooms check in is 3:00 PM – early check may not be available. Clubs wishing to have their hospitality rooms open in the morning must reserve the room the day before. Each registered hospitality room will be provided with 1 table if registration is received before 8:00 PM on April 30th.

Attaching anything to the walls of your hospitality room is NOT ALLOWED. No confetti or glitter is allowed. Convention meals are not included with room.

Please make your own arrangements for ice – the hotel will NOT provide. All participants are encouraged to follow standard food safety practices. Food items that are Known Food Allergens must be clearly identified and served following food safety guidelines.

All Hospitality Rooms will be included in the Convention Hospitality Room Contest. Judges will be our visiting dignitaries with judging based on decorations following Convention Theme “Together We Serve”. Judging will be after 10:00 PM on Friday, May 19, 2025 and announced at Sunday Morning Convention Meeting.

Hotel housekeeping inspection is required before checking out. Damages and charges made to the Hospitality Rooms will be the responsibility of the Candidate reserving the room. All debris left in the rooms at the end of the Convention is the responsibility of the Candidate to remove and dispose of. District 4-C4 will fine and pass along all costs of clean up for failure to comply to the Club reserving the room.

Room Keys will only be issued to the Representative listed below.

_____ Check in on Wed, May 14 with check out Sun, May 18 \$672.00

_____ Check in on Thurs, May 15 with check out Sun, May 18 \$504.00

Total Enclosed (before deposit) _____

\$100.00 Refundable Security Deposit, on a separate check, is required.

Please email 4C4Convention@gmail.com to reserve your room, location assignment is first come, first serve. Full payment, security deposit, and this form must be received no later than 8:00 PM on April 30, 2025. Make checks payable to District 4-C4 Convention and mail to P.O. Box 25301, San Mateo CA 94402. **Credit cards payments are not available for hospitality rooms.**

If the hospitality room is to be occupied, a Convention Registration Form for each person must be completed. Please show “staying in hospitality room” in the remarks section.

Club Name (Please print)

Representative (Please print)

Cell Phone Number

Email