



**LIONS CLUBS INTERNATIONAL
MD-4 DISTRICT ALERT/DISASTER PREPAREDNESS PROGRAM**

ADDENDUM 3

**(INFORMATION ABOUT LCIF DISASTER GRANT CATEGORIES; SAMPLE
DISTRICT REQUEST FOR LCIF \$10K EMERGENCY DISASTER GRANT AND
RELATED GRANT CRITERIA FORM)**

LIONS CLUBS INTERNATIONAL FOUNDATION

EMERGENCY GRANT GUIDELINES FOR APPLICANTS



Lions Clubs International
FOUNDATION

Lions Clubs International Foundation (LCIF) Emergency grants provide immediate emergency relief assistance to victims of natural disasters through the service work programs of Lions clubs worldwide. Emergency grants in the amount of up to US\$10,000 are available to Lions districts for relief aid in the wake of tornadoes, hurricanes, earthquakes, typhoons, monsoons, ice storms, wildfires, flooding caused by excessive rains and similar natural disasters.

In addition to following the criteria listed in the Emergency grant application, applicants must follow these guidelines to ensure timely and efficient receipt of funds.

WHAT ARE IMMEDIATE NEEDS?

Emergency grant funds are limited to meeting disaster victims' most urgent and vital needs immediately following a disaster. Emergency grants are not intended for more long-term needs such as rebuilding homes and buildings or replacing household and personal belongings. (LCIF Standard grants may be available for long-term projects that address the need for vital community facilities.) Emergency grants address these immediate needs:

- food
- bottled water
- clothing
- blankets
- medicine and medical supplies
- cleaning supplies
- toiletries



DETERMINING NEEDS

Lions are encouraged to actively seek out and address the most pressing needs to maximize the use of funds. Lions are most appreciated when they make purchases and deliver supplies directly to victims. For instance, after the tornado in Joplin, Missouri, USA, Lions found out that a shelter had opened its doors to families left homeless from the tornado and was struggling to provide 120 additional meals each day. Lions used Emergency grant funds to take a staff member grocery shopping to ensure they purchased sufficient and correct supplies to meet their overwhelming needs. In Japan, Lions cooked hot meals and served to those left homeless as well as volunteer relief workers. After many days of eating canned foods, community members were appreciative of the hot meal. This is an opportunity for Lions to deliver a hands-on relief activity within their community. Be creative!

WORKING WITH PARTNERS

Lions are encouraged to work with partner organizations, such as the Red Cross, to combine efforts and have greater impact on devastated communities. However, Emergency grant funds are not available to present to another party; Lions must utilize the funds directly.

QUESTIONS?

LCIF can provide suggestions for appropriate use of grant funds and determining immediate needs. Please contact the Humanitarian Programs Department at (630) 203-3819 or lcifemergencygrants@lionsclubs.org.

We Know How to Help...Because It's HOME

We know the geography-

the houses, streets, parks and schools.

We know the people-

we call them neighbor and friend.

We know the businesses-

we own and operate them.

We know our community leaders-

we partner with them to improve education, health care and other social services.

We know the caretakers-

we help fund their efforts to protect the community and provide for the sick, disabled, homeless and poor.



Lions are uniquely positioned to provide meaningful assistance after a natural disaster because they live in and are connected to the community – its people, businesses, government, and social services. When disaster strikes, we know what to do. And, with help from LCIF, Lions and their partners plan and prepare for future events, respond with urgency, and remain invested until HOME is fully restored.

PILOT PROGRAM GOALS

Because Lions worldwide continue to prioritize disaster relief as one of their most important local service activities, LCIF now offers a wider variety of funding options to help enhance and expand their efforts. This pilot project will determine the effectiveness of new grants designed to:

Strengthen local project coordination

Lions are most effective when they appoint, train, and engage leaders, like Lions ALERT chairpersons, to help plan and lead disaster response and recovery efforts.

Encourage and support advance planning

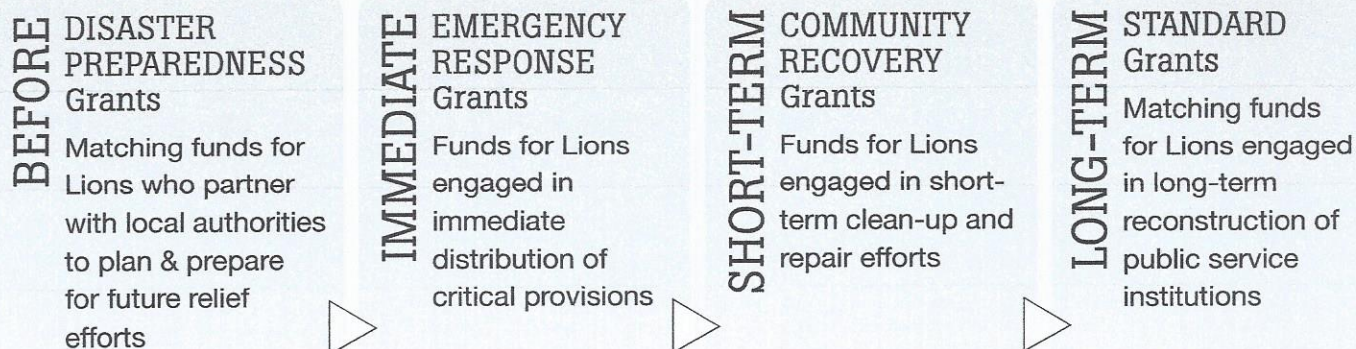
Lions maximize the investment of grant funds and have a greater impact in the community when they partner with local agencies to identify needs and determine their role long before disaster strikes.

Leverage Lions strengths

Lions are most successful when they take into consideration the unique skills, interests and availability of their local membership.

PILOT PROGRAM FUNDING OPTIONS

This pilot program offers Lions a variety of funding options to support participation in different phases of emergency management based on the needs of their community and the skills, interests, and availability of their local membership.



The new disaster grant programs will be piloted in the **United States, Latin America and Asia** between February 2014 and March 2015, while “traditional” emergency grants are available for all other regions. Requests for funding under the new grant programs will be considered on a first-come, first-serve basis and, as with all LCIF grants, funds will be awarded to projects that most closely align with the grant criteria. While Lions may not apply for the Major Catastrophe grants directly, LCIF may also award these grants to supplement disaster grant funds in the case of catastrophic events. The new grants will be assessed once all pilot funds are awarded and/or in March 2015, whichever comes first, after which the grant criteria will be refined and the program will launch globally.

PILOT PROGRAM CRITERIA & APPLICATION REQUIREMENTS

The following criteria apply to all disaster grant types. Additional criteria and application requirements specific to each grant type outlined on the next pages.

1. LCIF Disaster Grants are available to Lions districts. Requests from undistricted regions will be considered on a case-by-case basis. Individual clubs may not apply.
2. LCIF Disaster Grants are intended to help Lions plan for or respond to natural disasters affecting more than 100 people, including tornadoes, hurricanes, earthquakes, typhoons, monsoons, ice storms, wildfires, flooding and similar events.
3. LCIF Disaster Grant funds must be used for the original intended purpose of each grant type and within the specified time period unless given an extension by LCIF.
4. LCIF Disaster Grants of any kind shall not be given or used to provide direct cash assistance to disaster victims. Numerous other agencies exist principally for that purpose. In most cases, an LCIF Disaster Grant is not sufficient to effectively provide for a victim's needs.
5. Likewise, LCIF and Lions, in using LCIF Disaster Grant funds, shall not seek to be a primary relief agency nor shall it duplicate the work of such agencies, nor assume the responsibilities of governments, insurance carriers or private efforts.
6. Receipt of one type of LCIF Disaster Grant does not necessarily preclude further application being made for other grant types, except in the case of Emergency Response and Community Recovery Grants when applicants may apply for either one, but not both for the same disaster.
7. Initial inquiries and/or grant requests should be made via e-mail, fax or phone. Requests from executive officers of LCI shall be given priority based upon personal witness to the natural disaster.
8. The LCIF Chairperson has approval authority for disaster grants totaling less than US\$20,000, so requests may be considered at any time.
9. A grant recipient shall be obligated, as soon as reasonably possible, to supply all information required under the usual grant application process as a condition of acceptance of the grant.
10. Upon completion of the project, the multiple district or district recipient shall send LCIF any unused funds and a detailed report of how funds were expended, along with the appropriate receipts and supporting documentation. Outstanding final reports may delay consideration of subsequent LCIF grant requests of any kind.

DISASTER PREPAREDNESS GRANTS

This grant is for Lions districts interested in partnering with local authorities and other community organizations to plan and prepare for future relief efforts.

Amount & Additional Criteria	Eligible Expenses
US\$5,000-10,000 Available year round, but districts may apply only once between February 2014 – March 2015 Local funds must account for a minimum of 10 percent of the grant request Priority will be given to districts susceptible to regular and repeated natural disasters and those that appoint ALERT chairpersons	<i>Grant funds may be available to support one or more of the following:</i> - Participation in local emergency response or ALERT training programs - Stockpiling of key materials & supplies for future response including assembly of an ALERT Kit - Coordination of blood collection drives - Advance support for first responders, food banks, medical facilities & shelters - Public relations and outreach activities to encourage community preparedness - Meeting and travel expenses associated with disaster planning at county/state/provincial/regional levels

Application Requirements

To apply for a Disaster Preparedness Grant, please provide a separate proposal with the following information:

1. Detail the history of natural disaster activity in the project area, including type, frequency and severity.
2. Describe, and provide if possible, the current/existing emergency plan in the project area for both Lions and other local agencies and organizations.
3. Describe Lion involvement, if any, in prior relief work in the project area.
4. Explain how and why Lions intend to support disaster preparedness efforts in the project area and provide a timeline, budget and project management contact list.
5. Please explain how Lions plan to publicize and/or identify their preparatory efforts.
6. Indicate how many communities and/or individuals will potentially be served by the execution of these preparedness activities.
7. Include the endorsement of the District Governor and ALERT Chairperson, or equivalent.

For more information on disaster preparedness and Lions Alert, go to www.lionsclubs.org/alert.

EMERGENCY RESPONSE GRANTS

This grant is for Lions districts interested in providing immediate aid through the distribution of critical provisions.

Amount & Additional Criteria	Eligible Expenses
US\$5,000-10,000, with potential for an additional US\$10,000 with demonstrated need, advance planning, and ALERT leadership May be requested up to 30 days after an event, for use within 30 days receipt of funds RESPONSE grant recipients <u>may not</u> request RECOVERY grants for the same event	<i>Grant funds may be available to support one or more of the following:</i> - Purchase of food, water, clothing, medicine and cleaning supplies for select group(s) of disaster victims - Purchase of critical supplies for first responders, relief workers and/or local police, fire and rescue agencies - Purchase of critical supplies for local medical facilities, homeless shelters, food banks, temporary housing sites and homes for the elderly - Coordination of emergency blood collection drives - Related public relations activities

Application Requirements

To apply for a Emergency Response Grant, please provide a separate proposal with the following information:

1. Indicate when and where the disaster occurred.
2. Describe the extent of damage, deaths and injuries. Please indicate the number of homes and families affected.
3. Describe the status of immediate relief efforts underway by local authorities, relief agencies and Lions.
4. Outline the Lions' plan of action to support immediate relief and provide a timeline, budget and project management contact list.
5. Indicate how many individuals/families will be served by the project.
6. Please explain how Lions plan to publicize and/or identify their immediate relief efforts.
7. Include the endorsement of the District Governor and ALERT Chairperson, or equivalent.

COMMUNITY RECOVERY GRANTS

This grant is for Lions districts interested in supporting short-term clean-up and repair efforts because other organizations have already met immediate needs.

Amount & Additional Criteria	Eligible Expenses
Up to US\$20,000 May be requested up to 60 days following an event, for use within 45 days of the receipt of funds RECOVERY grant recipients <u>may not</u> request RESPONSE grants for the same event Priority will be given to applicant districts with ALERT leadership	<i>Grant funds may be available to support one or more of the following:</i> - Equipment & supplies for debris removal - Equipment & supplies for minor repair & refurbishment of groups of homes, medical facilities, schools, homes for the elderly and other public institutions - Coordination of blood collection drives - Temporary/mobile eye care clinics for disaster victims to replace lost glasses & contacts - Related public relations activities - Construction projects are not eligible

Application Requirements

To apply for a Community Recovery Grant, please provide a separate proposal with the following information:

1. Indicate when and where the disaster occurred.
2. Describe the extent of damage and current relief efforts underway by local authorities, relief agencies and Lions.
3. Outline the Lions' plan of action to use the grant for clean-up and initial repair and reconstruction and provide a timeline, budget and project management contact list.
4. Indicate how many families/individuals will be served by the project.
5. Please explain how Lions plan to publicize and/or identify the proposed project.
6. Include the endorsement of the District Governor and ALERT Chairperson, or equivalent.

STANDARD GRANTS

This grant is for Lions districts interested in helping to rebuild or replace critical public service institutions and services after immediate and short-term needs are met.

Amount & Additional Criteria

From a minimum of US\$7,500 up to a maximum of US\$75,000

Local funds must account for no less than 50 percent of the total project budget for districts in developed countries and 25 percent for district in developing countries

The LCIF Board of Trustees reviews applications three times each year. Refer to application deadlines available on www.lcif.org.

Eligible Expenses

Grant funds may be available to support one or more of the following:

- Reconstruction of critical public service institutions including medical facilities, schools and centers for the elderly or disabled
- Replacement of major equipment and furnishings damaged or destroyed by the disaster at public institutions

Application Requirements

Please refer to the LCIF Standard Grant Application available to download at:

http://www.lcif.org/EN/_files/pdfs/lcif27.pdf

EMERGENCY GRANT CRITERIA & APPLICATION



**Lions Clubs International
FOUNDATION**

EMERGENCY GRANT PROGRAM OBJECTIVE:

The objective of the Emergency Grant Program is to provide immediate emergency relief assistance to victims of natural disasters through the service work programs of Lions clubs worldwide. Lions Clubs International Foundation (LCIF) Emergency grants are available for relief aid in the wake of tornadoes, hurricanes, earthquakes, typhoons, monsoons, ice storms, wildfires, flooding caused by excessive rains and similar natural disasters. Emergency grants are not applicable for drought, infestations, disease outbreaks, man-made disasters, political strife or random acts of violence.

APPLICATION AND CRITERIA REQUIREMENTS:

Emergency grants in amounts up to US\$10,000 are available to help Lions districts with the distribution of immediate relief aid to victims of serious natural disasters where 100 or more people have been displaced or affected. The district governor must submit the grant request for an Emergency grant and provide specific details on the damages sustained within their district. Individual clubs may not submit requests for Emergency grants. **LCIF should receive this request from the district governor within 30 days of the disaster's occurrence.** Requests received after this 30-day time period are not eligible for funding. To help meet this 30-day submission deadline, it is recommended that requests be submitted via e-mail, fax or phone.

The Chairperson of the LCIF Board of Trustees has approval authority for Emergency grants for amounts up to US\$10,000. Emergency grant funds are limited to providing immediate needs including the purchase of food, bottled water, clothing, blankets, medicine and cleaning supplies. Emergency grant funds may not be used for non-immediate needs such as providing shelter, rebuilding damaged facilities and homes or replacing household and personal belongings lost as a result of the natural disaster. Please refer to the Emergency Grant Guidelines document available at www.lcif.org for more information on what is considered an immediate need. LCIF Standard grants up to US\$75,000 are available for long-term reconstruction and rehabilitation projects for vital public facilities damaged during a disaster.

EMERGENCY GRANTS CRITERIA:

1. Grant requests will be considered for situations evidenced by an urgent need for water, food, clothing, medical supplies, blankets and cleaning supplies not available from other agencies. The district governor will provide a plan of action for a Lions-led relief effort that involves local Lions in distributing the LCIF-funded relief supplies.
2. An Emergency Grant request from any executive officer of Lions Clubs International shall be given priority based upon his/her personal witness to a natural disaster. Such grants shall be subject to all other Emergency grant criteria.
3. An Emergency grant recipient shall be obligated, as soon as reasonably possible, to supply all information required under the usual grant application process as a condition of acceptance of an Emergency grant.
4. LCIF shall not be a primary relief agency nor shall it seek to duplicate the work of such agencies in their efforts to meet immediate disaster needs, nor attempt to assume responsibilities of governments, insurance carriers or private efforts, except where flagrant and otherwise irremediable omission occur.
5. Emergency grants shall not be given or used to provide direct cash assistance to disaster victims. Numerous other agencies exist principally for that purpose and, in most cases; an Emergency grant is not sufficient to effectively provide for victim's needs.

6. Receipt of an Emergency grant will not necessarily preclude further application being made for matching under the Standard Grant Program for disaster reconstruction projects.
7. Emergency grant recipients are obligated to use grants funds for their original intended purpose within 30 days of receipt of the grants unless given an extension by LCIF. The grant must be used within this time period, immediately after which the district receiving the grant shall send LCIF any unused funds and a detailed grant report of how the funds were expended, along with appropriate receipts and supporting documentation. Outstanding final reports may delay the application process of subsequent requests.

DISASTER DETAILS:

The district governor should answer the following questions in detail. It is important that as much information as possible is provided about the damages sustained within the district. A delay in providing this information will delay processing of the Emergency grant request.

1. When and where did the disaster occur? (Specify cities, counties, villages, etc.)
2. What is the extent of the damage, deaths and injuries? How many homes and families were affected?
3. What current relief efforts are underway by the community, relief agencies and Lions?
4. What is the district's plan of action to purchase and distribute immediate relief aid such as food, clothing, blankets, bottled water, medical supplies and similar items with the LCIF Emergency grant funds?

When all information is received by LCIF from the district governor and if it meets the Emergency grant criteria, the request is presented to the LCIF Chairperson for consideration. Emergency grants are issued upon the approval of the Foundation's Chairperson within the guidelines of the grant criteria. LCIF will not reimburse Lions for money spent on relief efforts executed prior to grant approval.

CERTIFICATION BY DISTRICT GOVERNOR:

This is to certify that I have reviewed the LCIF Emergency Grant Criteria. I endorse the need for an Emergency grant and will do everything in my power to assure proper and efficient administration of the Emergency grant funds to purchase and distribute only food, clothing, blankets, bottled water, cleaning supplies, medical supplies and similar items through a Lions relief program.

District _____ Nature of Disaster _____

Date Disaster Occurred _____ Date of Request _____

District Governor Signature _____

Address _____

City _____ State/Province/Country _____

Telephone Number _____ Fax Number _____

E-mail Address _____

September 10, 2010

LCIF Emergency Grant Funding Request

Lions Clubs International
C/O Mr. Ben Futransky
300 W. 22nd Street
Oak Brook, IL 60523-8842

Dear Mr. Futransky:

Please accept the information contained this letter (accompanied by a certification from our Governor of District 4C4) for approval of an emergency disaster grant for a devastating explosion and fire that occurred in the City of San Bruno on Thursday evening, September 9, 2010.

BACKGROUND INFORMATION

At approximately 1815 hrs on Thursday evening, September 9, 2010, an unknown natural gas explosion and accompanying fire occurred in a residential neighborhood in the City of San Bruno, California. The explosion and fire encompassed a number of residential city blocks. At this point in time, at least 53 homes were completely destroyed by the explosion and fire, with several more homes sustaining severe damage. At the present time, we know of at least 7 citizen deaths related to this incident an additional 4 people critically burned, and scores of others, injured. At the present time, the fire is 75% contained and we believe that at least 240 citizens have been displaced to temporary shelters as a result of this disaster. **This IS the most devastating disaster to occur in San Mateo County, California, in my lifetime.** The City of San Bruno, County of San Mateo and State of California have declared this a disaster area, and emergency resources have been requested to assist. The Federal Government is aware of this disaster and the state has asked for Federal assistance, as well.

ON-GOING EFFORTS

Emergency personnel (consisting of law enforcement, fire, medical, hospital), as well as emergency services from the County of San Mateo, the City of San Bruno and surrounding cities and counties in the San Francisco Bay Area have all responded to assist in the evacuation, erection of temporary shelters, providing emergency food and clothing to residents and emergency personnel and have been on-scene since last night. The American Red Cross and Blood Centers of California have also asked for donations of money and blood to help in this disaster. Clergy and Psychological services have also been brought in to assist. Fires still need to be extinguished and the area is being searched for dead bodies associated with this disaster.

This is a fluid and continuous emergency, and as mentioned only 75% of the fire has been contained. It will take a number of days to determine how many citizens lost their lives or are unaccounted for as a result of this disaster. The cause of this explosion and fire has not officially determined at this time, however, this disaster has caused multiple deaths and the destruction of an entire residential neighborhood in the City of San Bruno, California. NTSB has been requested and will conduct an investigation to determine the cause of this disaster.

LIONS DISTRICT 4C4 PLAN OF ACTION

Our District Governor has established a special bank account for on-going disaster relief assistance. The district has also activated our Disaster Coordinator and at the present time, local Lions Clubs have joined to assist in the immediate disaster efforts by purchasing, cooking and distributing food to displaced residents, emergency personnel and helping to assist other support agencies in the area (this includes cooking and distributing breakfast, lunch and dinner). We are coordinating with the local temporary shelter to assist and support their personnel with emergency food, water, clothing, medical supplies or whatever is determined to be the most critical needs at the present time. We have requested funding assistance from other Lions Clubs in our District and throughout California. However, our District 4C4 is in need of monies now to help with the short term needs of affected citizens, community and emergency personnel involved in this disaster. We have also looked to activate blood donations through our district to help those injured in this disaster.

District 4C4 is in need of the Emergency Grant from LCIF and I join our District Governor Michael Simonini in praying that you grant us the maximum amount allowed under the terms and conditions of the grant. We need your help to help others who've suffered in this disaster, so please help us and the good deeds that Lions Clubs accomplish. Please feel free to contact me if you have any questions, concerns or require any clarification of the information contained in this document.

Very Truly Yours,

Lion Jack L. Van Etten
District 4C4 Disaster Coordinator
1620 Quesada Way
Burlingame, CA 94010
650-692-3360 (home)
Jackusf74@comcast.net (email)

MD-4 DISTRICT DIRECTORS

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CALIFORNIA LIONS FOUNDATION

PRESIDENT | PDG Gil Smith
VICE PRESIDENT | PDG Alberto Montes de Oca
SECRETARY | 1VDG Marianne Keese
TREASURER | DG Rob Manning



Lions Clubs provide vision screenings and many other services to their communities. What are your projects?



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@CALionsFoundation

CALionsFoundation@gmail.com



California
LIONS FOUNDATION

CALIFORNIA LIONS FOUNDATION

There are more than 20,000 Lions Club members in California, serving more than 700 communities.

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 (805) 963-6681

Tax ID# 81-2850129

CALIFORNIA LIONS FOUNDATION

MISSION STATEMENT

California Lions Foundation (CLF) is a California, non-profit, tax-exempt, 501(c)(3) corporation with the sole purpose to provide matching financial grants to California Lions Clubs. CLF matching grants are provided to enable California Lions clubs to provide even greater service to their local communities.

BENEFIT STATEMENT

Matching financial grants will be available to clubs and districts to meet various needs and projects in their respective communities through a Grant Application process. Grant criteria are specified to assure that CLF does not duplicate services or grants already available from another foundation or source. The dollar range of CLF grants will be focused on projects from \$500 to \$10,000. This will eliminate any potential duplication in grants available from LCIF.

FUNDING STATEMENT

Funding for the Foundation will be provided from donations from corporate sponsors, individuals, Lions Clubs and local Lions.

CLF will provide a valuable vehicle for Lions clubs to approach California corporations and individuals actively seeking partnerships with service groups as part of their "Social Mission" and our "Social Conscious" campaigns such as Lions Eyes Across California Project.

These individuals and corporations can be assured that 100% of their donations will serve Californians through California Lions.

MEMBERS, CLUB & DISTRICT OPPORTUNITIES

Club Banner Patches w/Anniversary Chevrons
\$100 initial and \$100 annually thereafter

FELLOWSHIPS

\$100 Contributing Member
(CLF Contributing Pin)

\$500 Life Member

(CLF Life Member Pin & Recognition Plaque)

\$1000 President Kay K. Fukushima Fellowship
(CLF President Fellowship Pin & Recognition Plaque)

Progressive President Kay K. Fukushima

fellowship levels for additional \$1000 donations

*Fellowship Contribution are cumulative towards President K Fellowships

Vehicle donations program

Proceeds go to CLF for the sale of vehicles (Tax Deductable).

Planned Giving/Bequests/Memorial program

Anyone may send a gift in memory of a deceased relative or friend or in honor of a loved one.

MAJOR DONOR CONTRIBUTIONS

A partnership spotlights major contributions that would have an immediate impact to the foundation in both assets and marketability. More and more California corporations are actively seeking partnerships with local foundations as part of their "Social Mission." In today's growing socially aware business world, it is not enough to generate a great product, but a company must also show how it is giving back. The Lions of California are a natural fit for these California-based companies.

Partnership Levels

Bronze: Up to \$5,000

Silver: Up to \$7,500

Gold: Up to \$10,000

Knight of the Blind: Over \$10,000

